

MENDLESHAM PARISH COUNCIL
Wednesday 12th January 2022
Ordinary Meeting
Old School Room, Mendlesham
7 pm

Due to the local situation regarding Covid and the need to protect Parish Councillors and staff, regretfully for this meeting, members of the public able to attend this meeting will be limited. If you wish to attend, please contact the Parish Clerk parishclerk@mendleshampc.org tel 01449 766139 to confirm that you wish to attend and for which agenda items.

Members of the public may still submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 12th January 2022. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The minutes of the meeting once approved, are available from the Parish Clerk. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

3. Minutes:

To confirm the following as a true and accurate representation

- a) Extra Ordinary Meeting 5.1.22 (5 mins)

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern.

(10 mins)

5. Planning matters:

- a) Applications:
- b) Results:
- c) Correspondence
- d) Revised Mendlesham's Neighbourhood Plan: To note and confirm return of unspent Locality grant funds as requested.
- e) Any other planning matters. (10 mins)

6. Mendlesham Scout Hut:

- a) To review and agree draft terms and documentation for a response to Clarke and Simpson.
- b) To agree appointment of legal representation for Mendlesham Parish Council. (10 mins)

7. Reports

- a) Clerks report & delegated decisions
- b) Mendlesham Green – potential events Summer 2022 and grass cutting (Cllr Orton)
- c) Other organisation reports.
- d) Chairs report

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e) Questions to the Chair

(5 mins each)

8. Mendlesham Parish Council: Financial matters

- a) To confirm payment of invoices
- b) To review bank reconciliation and management information @ 31.1.22
- c) To agree any increase for allotment rents
- d) To review staff Spinal points wef 1.4.22 (noting any changes proposed will need to be an "in camera" agenda item for another meeting).
- e) To consider three-year budget
- f) To consider any reserve requirements
- g) To consider CIL Expenditure for monies already received.
- h) To complete the budget process for Mendlesham Parish Council for the year ending 31.3.23.
- i) To set the Precept for the year ending 31.3.23 and complete Precept Billing Authority.
- i) Any other urgent financial matters. (30 mins)

9. Playing fields:

- a) To note review of hire fees is not due until August 2022.
- b) To consider appointment for Rospa reports.
- c) Any other playingfield matters (5 mins)

10. To confirm arrangements for Parish Meeting and Parish Awards. 19.4.22 (5 mins)

11. Any other business: matters of report and future agenda items. (5 mins)

Sharon Jones Parish Clerk 7.1.22