

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 11<sup>th</sup> August 2021**  
**Ordinary Meeting**  
**Old School Room, Mendlesham**  
**7 pm**

Covid mitigation, including limits on numbers of public being able to physically attend may be in place. Members of the public are requested to contact the Clerk before the meeting to confirm they wish to attend and obtain confirmation this will be possible.

Members of the public may still submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 11<sup>th</sup> August 2021. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting once approved, are available from the Parish Clerk [parishclerk@mendleshampc.org](mailto:parishclerk@mendleshampc.org) tel 01449 766139 The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest. (5 mins)

**3. Minutes:**

To confirm the following as a true and accurate representation

- a) Ordinary Meeting 14.7.21 (5 mins)

**4.**

**Police report:**

**SCC/MSDC Cllr Stringer**

**Public Forum** – to receive written questions and matters of concern. (10 mins)

**5. Planning**

**a) Applications:**

**DC/21/04363 1 Blue House Lane, Mendlesham.** Full Planning Application -Erection of 1no single storey dwelling and garage (following demolition of existing dwelling).

**b) Results:**

**DC/21/03234 30 Old Market Street, Mendlesham.** Application for Listed Building Consent. Replacement of 6no windows. Refused.

**DC/21/03760 Willow Farm, Mendlesham Green, Mendlesham:**

Application to determine if Prior Approval is required for a Proposed; Erection, Extension or Alteration of a building for Agricultural or Forestry Use. Town and Country Planning (General Permitted Development) (England) Order 2015 as amended Schedule 2, Part 6-Replace storage building for hay, straw and machinery. Formal approval is not required.

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**DC/21/03478 Land South of, Chapel Road, Mendlesham.** Discharge of Conditions Application for 4242/16- Condition 7 (Details of External Lighting).

**c) Correspondence:**

MSDC Extension of the Modification Draft Mendlesham Neighbourhood Plan Section 16 consultation to 17<sup>th</sup> September 2021 4pm.

Babergh and Mid Suffolk Joint Local Plan Notice of Commencement of Examination Hearing (Regulation 24). Hearings will recommence 09:30 Wednesday 22<sup>nd</sup> September and will be held as Virtual sessions on MS Team)

**d) Any other planning matters:** (10 mins)

**6. Reports**

- a) Clerks report & delegated decisions
- b) Other organisation reports
- c) Chairs report
- d) Questions to the Chair (5 mins each )

**7. Mendlesham Parish Council: Financial matters**

- a) To confirm payment of invoices
- b) To review management reports and bank reconciliation as of 31.7.21
- c) Any other financial matters (5 mins)

**8. Playingfield matters:**

- a) To agree any actions required further to the ROSPA Report and information from Play Equip Ltd.
- b) Report and proposals further to meeting with Mendlesham Football Club (Cllr Davey and Allen)
- c) Any other playingfield matters. (5 mins)

**9. Street Cleaner vacancy:**

- a) Report from working party.
- b) To approve proposals from the working party. (5 mins)

**10. MSDC Welcome Back Fund:**

- a) To consider application. (5 mins)

**11. Grass cutting** re Mendlesham Green Allotment area and Meadow behind the Chapel.

- a) To confirm arrangements to cut. (5 mins)

**12. 34<sup>TH</sup> Bomb Group War Memorial:**

- a) To note advice received regarding cleaning and maintenance
- b) To agree actions as required. (5 mins)

*The meeting will then go into camera as the following agenda item is commercially sensitive. Members of the public will be asked to leave the meeting.*

**13. Mendlesham Right of Way matter:**

- a) Report from SCC Definitive Maps Team
- b) To confirm any actions as required. (5 mins)

**14. Any other business:** matters of report and future agenda items. (5 mins)

Sharon Jones Parish Clerk 6.8.21