

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 9<sup>th</sup> September 2020**  
**Ordinary Meeting 7.00pm**

Please note this will be a virtual meeting via Google meet. Should members of the public/press wish to attend this meeting please use this link <https://meet.google.com/zbw-ascq-pyn> or phone no. (GB) +44 20 3956 9054 (PIN: 559085267)

Mendlesham Parish Council has a protocol for attending virtual meetings, if you wish to receive a copy, please email the Clerk [parishclerk@mendleshampc.org](mailto:parishclerk@mendleshampc.org)  
Members of the public may still submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 9<sup>th</sup> September 2020. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

**3. To approve the draft minutes** of the following meetings as a true and accurate record of that meeting:

- a) Extra Ordinary Parish Council meeting 20.8.20 (5 mins)

**Police report**

**SCC/MSDC Cllr Stringer**

**Public Forum** – to receive written questions and matters of concern.

(10 mins)

**5. Planning**

**a) Applications:**

**DC/20/03545 13 Glebe Way, Mendlesham.** Householder Application -Erection single storey side Victorian style conservatory (following removal of existing)

**DC/20/03560 Whitehouse Farm, Whitehouse Lane, Earl Stonham:** Full Planning Application – change of use to allow motor vehicle repairs with new ancillary MOT testing bay (retention of)

**DC/20/03678 Land adjacent to Hawkins Farm, Mendlesham Green.** Planning application. Creation of all-weather equestrian manege without fencing or lighting.

**DC/20/03368 Land East of The Laurels, Brockford Road, Mendlesham.** Change of use of land to one Gypsy/Traveller pitch with one residential static caravan and one touring caravan (permanent), establishment of access and formation of hardstanding for occupation by the applicants and their family.

**DC/20/03369 Land Off Brockford Road, Mendlesham (Plot 10).** Change of Use of Land to 1 Gypsy/Traveller Pitch with two residential static caravans and two touring caravans (permanent), establishment of access and formation of hardstanding for occupation by the applicants and their family

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 9<sup>th</sup> September 2020**  
**Ordinary Meeting 7.00pm**

**Results:**

**DC/20/02481 Land adjacent to Jasmine Cottage, Hobbies Lane, Mendlesham**

Discharge of Conditions Application for DC/19/05919- Condition 6 (Surface Water Discharge) and Condition 7 (Refuse/Recycling Bins).

**DC/20/03056 5 Church Road, Mendlesham.** Discharge of Conditions Application for DC/18/01486- Condition 5 (Requirement for Inspection).

**DC/20/02856 Health Centre, Chapel Road, Mendlesham** Planning Application. Erection of a rear extension. Creation of new vehicular access extending from existing car park to proposed rear staff car park. Formation of 6 no parking spaces and 3 no electrical car charging points. Grant.

**c) Correspondence:**

**i) APPEAL: ref APP/W3520/C/19/3238576 & APP/W3520/C/19/3238577**

Appeal by Ms D Matthews and Ms T Curtis

Appeal against Enforcement Notice issued: 06/09/2019

Location: Plot 7, Land to The East of Brockford Road, Mendlesham

Appeal Start date: 18/8/2020

To note and confirm if Mendlesham Parish Council wishes to make comments, or modify/withdraw previous representation.

**ii) APPEAL: ref APP/W3520/C/19/3238574 & APP/W3520/C/19/3238575**

Appeal by Mr A Harris & Mr P Harris

Appeal against Enforcement Notice issued: 06/09/2019

Location: Plot 8, One Acre Stables, Land to the East of Brockford Road, Mendlesham

Appeal Start date: 11/8/2020

To note and confirm if Mendlesham Parish Council wishes to make comments, or modify/withdraw previous representation.

**iii) APPEAL: ref APP/W3520/C/19/3238578, APP/W3520/C/19/3238579, APP/W3520/C/19/3238580, APP/W3520/C/19/3238581 & APP/W3520/C/19/3238582**

Appeal by Ms C Gatehouse, Mr T Gaskin, Ms T Gaskin, Mr J Gatehouse & Mr S Barr.

Appeal against Enforcement Notice issued: 06/09/2019

Location: Plot 6 -Woodview, Land to the East of Brockford Road, Mendlesham.

Appeal Start date: 24/8/2020

To note and confirm if Mendlesham Parish Council wishes to make comments, or modify/withdraw previous representation.

**d) Any other planning matters:**

(30 mins)

**6. New Mendlesham Green Scout Hut**

a) Report

b) To discuss and agree any further actions.

(10 mins)

**7. Consultations:**

To note and confirm any responses as required:

a) PC10-20 Changes to the current planning system

b) PC 11-20 Planning of the future

c) Transparency and competition

d) MSDC draft housing land supply document.

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 9<sup>th</sup> September 2020**  
**Ordinary Meeting 7.00pm**

e) Any others (10 mins)

**8.Reports**

- a) Clerks report & delegated decisions
- b) Other organisation reports
- c) Chairs report
- d) Questions to the Chair

(2 mins each)

**9. Mendlesham Parish Council: Financial matters**

- a) To confirm payment of invoices.
- b) To note bank reconciliation and management position as at 31.8.20
- c) Any other financial matters.

(5mins)

**10. Playingfields**

- a) MUGA and WSA project:
  - i) Report
  - ii) To commence hire and use of MUGA area work.
  - iii) Any other matters
- b) Any other matters.

(10 mins)

**11. Policies:** To review and adopt confirm the following policies further to The Public Sector Bodies (Websites and Mobile Applications) (No2.) Accessibility Regulations 2018. O.2)

- a) Accessibility Policy - new
- b) GDPR Risk Assessment revise

(5mins)

**12. 50 50 SHOP:**

- a) Asbestosis report.
- b) Any further actions as required.

(5mins)

**13. Any other business:** matters of report and future agenda items.

(2mins)

Sharon Jones Parish Clerk 4.9.20