

# **MENDLESHAM PARISH COUNCIL**

**Wednesday 20<sup>th</sup> January 2021**

**Extra Ordinary Meeting 8.00pm**

**( after preceding meeting of Mendlesham Community Centre Charity).**

Please note this will be a virtual meeting via Google meet. Should members of the public/press wish to attend this meeting with the exception of the "in camera" items, please use this link [meet.google.com/tgt-tkgd-nnu](https://meet.google.com/tgt-tkgd-nnu) or phone no (GB) +44 20 3956 4444 PIN: 476 709 038# Mendlesham Parish Council has a protocol for attending virtual meetings, if you wish to receive a copy, please email the Clerk [parishclerk@mendleshampc.org](mailto:parishclerk@mendleshampc.org) Members of the public may still submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 20<sup>th</sup> January 2021. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

## **AGENDA:**

### **1. Welcome, apologies for absence and filming speech.**

### **2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

### **3. To approve the draft minutes** of the following meetings as a true and accurate record of that meeting:

- a) Ordinary Parish Council meeting 13.1.21

**Public Forum** – to receive written questions and matters of concern.

(10 mins)

### **4. Reports**

- a) Clerks report -any urgent matters
- b) Any other urgent reports
- c) Chairs report
- d) Questions to the Chair

(2 mins each)

### **5. Mendlesham Parish Council: Financial matters**

- a) To confirm payment of any urgent invoices.
- b) To note bank reconciliation and management information to 31.12.20.
- c) To confirm consideration of three year budget is not required as not financially meaningful further to Covid Emergency.
- d) To consider any reserve requirements
- e) To complete budget process for Mendlesham Parish Council for the year ending 31.3.22.
- f) To set the precept for the year ending 31.3.22 and agree completion of Precept Billing Authority requirements.
- g) Any other urgent financial matters.

(45mins)

### **6. Any other business:** matters of report and future agenda items.

Cllr A Davey, Chairperson, 15.1.21