

MENDLESHAM PARISH COUNCIL
Wednesday 13th May 2020
Old School Room, Mendlesham
Ordinary Meeting to follow Annual Parish Council meeting commencing at
7pm.

Please note this will be a virtual meeting via Google meet. Should members of the public/press wish to attend this meeting they must contact the Clerk to the Council to register their interest to attend/speak by 5pm Monday 11th May 2020.

Members of the public may still submit comments on any item on the agenda via email to the Clerk: parishclerk@mendleshampc.org or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL , to be received by noon Wednesday 13th May 2020. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA:

1. Welcome, apologies for absence and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

3. To confirm all actions and correspondence received further to:

- a) Mendlesham Parish Council Emergency plans for working due to Covid /Coronavirus agreed by email 24.3.20.
- b) To note The Local Authorities (Coronavirus) (Flexibility of Local Authority Meetings) (England) Regulations 2020 3.4.20.
- c) To note Government publications regarding extension of statutory audit deadlines for 2019-2020.
- d) To confirm Clerks reports from 23.3.20 to 13.5.20, noting a summary to be included as part of these minutes.

4. Police report

SCC/MSDC Cllr Stringer

Public Forum – to receive written questions and matters of concern received.

(10 mins)

5. Planning

a) Applications:

DC/20/01631 6 Frelands, Mendlesham

Householder Planning Application – Erection two storey side extension and first floor rear extension.

DC/20/01525 Land adjacent to, 17 Brockford Road, Mendlesham

Application for approval of reserved matters following outline approval 0366/17 Appearance, Landscaping, Layout and Scale for erection of 2no dwellings.

DC/20/01550 Boundary Farm, Cotton Road, Mendlesham (part in the Parish of Cotton).

Planning application. Change of use, conversion and extension of existing dairy buildings into annexe accommodation following partial demolition.

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DC/20/01551 Boundary Farm, Cotton Road, Mendlesham (part in the Parish of Cotton).

Application for Listed Building Consent. Works to facilitate conversion of existing dairy buildings into annexe accommodation.

b) Results:

To note outcome of MSDC Committee Development Control A, 13.5.20 re DC/19/05915, Land North East of Chapel Road, Mendlesham

c) Correspondence:

d) To receive a written report from the Revised Neighbourhood Plan committee and confirm draft documents may be sent to MSDC.

e) Any other planning matters: (20 mins)

6.Reports

- a) Clerks report & delegated decisions: see 3d. Any questions
- b) Chairs report
- c) Questions to the Chair

(2 mins each)

7. Mendlesham Parish Council Financial matters

- a) To confirm payments agreed under 3a. 8.4.20.
- b) To confirm payment of further invoices.
- c) To note all other financial and audit requirements for the year ending 31.3.20 will be future agenda items.
- d) To confirm CIL return as at 31.3.20 to MSDC.
- e) To delegate to the Parish Clerk, re -declaration of compliance for The Pensions Regulator (by 30.9.20).
- f) Any other financial matters. (5 mins)

8. Any other business: matters of report and future agenda items.

(2mins)

Sharon Jones Parish Clerk 5.5.20