

MENDLESHAM PARISH COUNCIL
Wednesday 6th November 2019
Old School Room, Mendlesham
Ordinary Meeting
7.30pm

AGENDA:

1. Welcome, apologies for absence and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

(5 mins)

3. To approve the draft minutes of the following meeting as a true and accurate record of that meeting:

- a) Ordinary Parish Council meeting 2.10.19

(5 mins)

4.

Police report:

SCC/MSDC Cllr Stringer

Public Forum

(10 mins)

5. Planning

a) Applications:

DC/19/04060 Mill House, Mendlesham Green: Full planning application -conversion of garage to form 1 No. dwelling and erection of garage (following demolition of glazed link and porch to existing dwelling).

DC/19/04610 30 Front Street, Mendlesham: Notification of Works to Trees in a Conservation Area -T1 Silver Birch- Crown reduce height and spread of the canopy. T2 Ash- Crown reduce height and spread of the canopy, remove deadwood.

b) Results:

DC /19/04147 Mendlesham Manor, Brockford Road, Mendlesham. Application for Listed Building Consent- External repairs and internal works as detailed in the schedule of works. Grant

DC/19/01042 Pear Tree Cottages, 66 Front Street, Mendlesham. Householder Planning Application -Erection of outbuilding; Erection of side and first floor extensions to garage. Refused.

DC/19/00959 Land North East Of, Chapel Road, Mendlesham. Outline Planning Application (Access to be considered) -Erection of up to 49 no. dwellings and construction of Vehicular Access. Refused.

Report MSDC Development Control Committee meeting of 16.10.19 (Cllr Exley)

c)Correspondence:

Suffolk Minerals & Waste Local Plan Modifications Consultation: to note and confirm any response.

d) Revised Neighbourhood Plan

(i) Notes of working party meeting 28.10.19

(ii) Notes of meeting 29.10.19 with agent and applicants DC/18/03147 Land next to Glebe Way, Mendlesham

(iii) Any other matters

e) Any other planning matters:

(30 mins)

6.Reports

- a) Mendlesham Community Land Trust report.

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- b) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.
 - c) Village Organisations report
 - d) Chairs report
 - e) Questions to the Chair
- (2 mins each)

7. Mendlesham Parish Council Financial matters

- a) To agree invoices for payment
 - b) To note bank reconciliation and management information to 20.10.19.
 - c) To commence budget for year commencing 1.4.20.
 - d) To discuss and agree request from Mendlesham Walking Group to provide 50% funding (approx. £400) for new Mendlesham walking leaflet.
 - e) Any other financial matters.
- (30 mins)

8. Playingfield matters:

Mendlesham New project:

- a) Report and any decisions as required (Clerk)
- b) Any other matters re new project.

Mendlesham Playingfield Boundary agreement:

- c) To confirm and sign revised legal agreement between Mr R Fenning and Mendlesham Parish Council covering the boundary between Mendlesham Parish Council owned playingfield land and the adjacent arable field to incorporate the planting of 25 Oak Trees, a hedge height of no more than 1.8 metres, with the hedge planted on Mendlesham Parish Council owned land with the boundary one metre to the west of the root line of the hedge.

Mendlesham Playingfield: to include hire fees, terms and conditions, maintenance and provision of equipment.

- d) Report (Cllr Allen)
- e) To agree any required proposals.
- f) Public toilet: to consider provision of a public toilet.

Any other playingfield matters:

(20 mins)

9. Vexatious complaints policy or amendment to existing policies to discuss.

(5 mins)

The meeting will go into camera and members of the public asked to leave to discuss confidential staff matter:

10. To review contracted annual hours for Parish Clerk contract.

11. Any other business: matters of report and future agenda items.

(2mins)

Sharon Jones Parish Clerk 31.10.19