

MENDLESHAM PARISH COUNCIL
Wednesday 5th June 2019
Old School Room, Mendlesham
Ordinary Meeting
7.30pm

AGENDA:

1. Welcome, apologies for absence and filming speech.

2. To note resignation of Matthew Charters.

3. To confirm receipt of Register of Interests

4.To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

5. To approve the draft minutes of the following meetings as a true and accurate record of that meeting:

- a) Annual Parish Council meeting 15.5.19
- b) Ordinary Parish Council meeting 15.5.19
- c) To note the draft minutes of Mendlesham Memorial Playingfields Charity AGM 15.5.19. To be approved at the 2020 agm.
- d) To note the draft minutes of the Annual Parish Meeting 23.4.19. To be approved at the 2020 Parish Meeting. (10 mins)

6.

Police report:

SCC/MSDC Cllr Stringer

Public Forum

(15 mins)

7. Planning

a) Applications:

DC/19/02283 Land Adjacent Riverside Cottages, Mendlesham Green
Planning Application. Erection of a new dwelling.

DC/19/02275 Bendalls Farm, Hobbies Lane Mendlesham: Householder planning application erection of extension to existing outbuilding.

DC/19/02287 White Oak Farm, Norwich Road Mendlesham: Planning Application-erection of agricultural storage building.

DC/19/01690 White Oak Farm, Norwich Road, Mendlesham: Planning Application – Mixed use of land for the keeping of horses and agricultural production of hay, erection of stable block comprising 8no stables with associated tack and feed rooms, creation of equestrian arena, lunge ring, muck clamp and grass bund.

b) Results:

c) Correspondence:

d)Revised Neighbourhood Plan

- (i)To note committee meeting 9.5.19
- (ii) Meeting with MSDC 21.5.19
- (iii) To appoint JBA Consulting to prepare a Strategic Flood Assessment Report @ £5482 (£2741 payable in advance). Finance from EMR Neighbourhood Plan and general reserves.
- iv) Any NP matters

e) Any other planning matters:

(30 mins)

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8.Reports

- a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.
 - b) Village Organisations report
 - c) Community Land Trust meeting 20.5.19 report and to note legal work instruction.
 - d) Allotment inspection report (Cllr Orton)
 - e) Chairs report
 - f) Questions to the Chair
- (2 mins each)

9. Mendlesham Parish Council Financial matters

- a) To agree invoices for payment
 - b) To review internal audit report for Mendlesham Parish Council for the year ending 31.3.19 and any actions required.
 - c) To agree purchase of a new dog bin to be located adjacent to the footpath through St Marys churchyard/Church Road.
 - d) To confirm insurance cover from 1.6.19.
 - e) Any other financial matters.
- (15 mins)

10. Playingfield matters:

- a) To review internal audit report for Mendlesham Memorial Playingfields Charity for the year ending 31.3.19 and any actions required.
 - b) To agree purchase of new signage regarding no dogs for Mendlesham Playingfields.
 - c) To note meetings of 16.5.19, 28.5.19 with MSDC.
 - d) To note and agree proposals regarding Phase 1 and 2 for the new Mendlesham playingfields project and authorise delegated responsibilities to include planning application (if required) tender bids, s106 application of funding from MSDC, project manager appointment etc. To confirm use of Earmarked reserve for process costs (planning application, project manager costs, tender costs etc)
 - e) To approve purchase of two external tennis tables and equipment via SCC Most Active County/PING project Est @£775 each with funding to be requested from MSDC s106 funds or Mendlesham Parish Council funds if not available from MSDC. To agree storage location.
 - f) Any other playingfield matters
- (30mins)

11. LED Lighting project: To authorise works. (10 mins)

12. Community Centre Small Hall doors project: To authorise S106 application and works

13. Any other business: matters of report and future agenda items. (2mins)

Sharon Jones Parish Clerk 10.4.19