

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 4<sup>th</sup> September 2019**  
**Old School Room, Mendlesham**  
**Ordinary Meeting**  
**7.30pm**

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

(5 mins)

**3. To approve the draft minutes** of the following meetings as a true and accurate record of that meeting:

- a) Extra Ordinary Parish Council meeting 28.8.19

(5 mins)

**4.**

**Police report:**

**SCC/MSDC Cllr Stringer**

**Public Forum**

(10 mins)

**5. Planning**

**a) Applications:**

**DC /19/03978 56 Ducksen Road, Mendlesham.** Application for approval of reserved matters following grant of Outline Planning Permission -DC/18/00545-Access, Scale, Appearance, Landscaping, and Layout for Erection of a semi-detached two storey dwelling and formation of parking area and new vehicular access.

**b) Results:**

**c) Correspondence:**

(10 mins)

**d) Revised Neighbourhood Plan /Draft Local Plan**

(i) To note and agree proposed response to Babergh and Mid Suffolk Joint Local Plan Consultation 22/7/19- 30/9/19

(ii) To note letter sent to Tom Barker regarding proposed settlement boundaries for Mendlesham and Mendlesham Green plus land allocations for Mendlesham.

(iii) To receive reports of Parish Council representation at meeting re Local Plan 13.8.19 attended by Cllr Exley and Mr Moore

(iv) Any other matters

(10 mins)

**e) Any other planning matters:**

**6. Reports**

- a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.
- b) Village Organisations report
- c) Open meeting 22.8.19
- d) Chairs report
- e) Questions to the Chair

(2 mins each)

**7. To confirm Mendlesham Parish Council response to Suffolk County Council Green Access consultation.**

(5mins)

**8. Mendlesham Parish Council Financial matters**

- a) To agree invoices for payment

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b) To note receipt of External Auditors report for the year ending 31.3.19 and confirm any actions as required.

c) Any other financial matters. (10 mins)

**9. Playingfield matters:**

**Mendlesham New project:**

- a) Report and any decisions as required (Clerk)
- b) Grant Offer from MSDC re Multi Use Games Area and Wheeled Sports Area projects: to confirm and sign
- c) To agree plan for required demolition of fencing and wall
- d) Any other matters re new project.

(15 mins)

**10. Parish Council managed assets**

To review financial income, costs and need for hire agreement documentation and confirm way forward. To include:

- a) Mendlesham Playingfields
- b) 50 50 shop/Footballers store/Use of back room by drama groups
- c) " Green Area " and old Scout Hut area at Mendlesham Green
- d) Mendlesham's Woodland
- e) Any other

(15 mins)

**11. Public Licence responsibilities for Mendlesham Community Centre/Mendlesham Playingfields:** To discuss and agree any required actions. (10 mins)

**12. Mendlesham Parish Council training requirements** (Cllr Allen) (5 mins)

**13. Any other business:** matters of report and future agenda items. (2mins)

Sharon Jones Parish Clerk 29.8.19