

MENDLESHAM PARISH COUNCIL
Tuesday 24th March 2020
Mendlesham Playingfields (near Teen shelter)
Extra Ordinary Meeting
3 pm
AGENDA

To note this meeting will take place in the open, with all attendees to keep the current recommended distance of 1metre min apart and not to attend if they need to self-isolate in line with the current guidelines for the Corona Virus Emergency.

1. Welcome, apologies for absence and filming speech.

2. Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

3. Public Forum

4. Minutes: to approve for accuracy and as a true record of

- a) Ordinary meeting held on 4th March 2020

5. To consider extending the delegation of Council decisions to the Clerk during any period of restricted activity declared by the Government in respect of the Covid-19 virus. Such delegation to enable the Council to fulfil its responsibilities to its residents.

To include:

- Consideration of a steering group or to keep quorum of full Council, invited to meet and make decisions (timing and format)
- Records required.
- Loss of staff/ members
- Communication
- Planning applications and other " normal" business requirements- how to deal if not formally meeting?
- Current projects – what to proceed or not and how/whom.
- Finances
- Emergency Plan content and implementation
- Any other matters as required.

6. Reports: urgent matters only (5mins)

- a) Clerks report
- b) Chairs report
- c) Any other reports

7. Financial:

- a) Payment of invoices
- b) To note existing financial standing orders regarding payment of utilities, salaries and to agree arrangements for any other invoices as received.
- c) Any other financial matters

8. General and Financial Standing Orders: any additions/ amendments/ suspensions as required.

9. Any other business: matters of report and future agenda items.

Mike Exley, Parish Council Chairman 19.3.20