

MENDLESHAM PARISH COUNCIL
Wednesday 15th May 2019
Old School Room, Mendlesham
Ordinary Meeting
7.30pm

AGENDA:

1. Welcome, apologies for absence and filming speech.

2. To note Declarations of Interest:

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

3.

Police report
SCC/MSDC Cllr Stringer
Public Forum

(15 mins)

5. Planning

a) Applications:

DC/19/00922 11 Thorpe House, Ducksen Road, Mendlesham
Householder Planning Application – Erection of a garden shed.

DC/19/01839 Park House, Brockford Road, Mendlesham

Outline Planning Application (some matters reserved) -Erection of 2no single storey dwellings and vehicular access.

b) Results:

DC/19/00542 Land at Brockford Road. Mendlesham Planning Application -retention of change of use of agricultural land to site a domestic mobile home including a new vehicular access to the highway, gateways and fences. Refused.

DC/19/00545 Land on Brockford Road, Mendlesham. Planning Application- change of use of land for the siting of a static residential caravan and provision of hardstanding for up to three touring caravans. Refused.

DC/19/00544 Land on Brockford Road, Mendlesham. Planning Application – Change of use of agricultural land to breeding kennels and stationing of a mobile home for office use including a new vehicular access to the highway. Refused.

DC/19/01176 Russells, Hobbies Lane, Mendlesham. Householder Planning Application - erection of attached lean- to carport and associated hardstanding. Grant.

DC/18/00313 The Willows, Stowmarket Road, Mendlesham Discharge of Conditions for DC/18/00313 – Condition 6 (Refuse bins and collection areas) and Condition 7 (Access surface treatment).

c) Correspondence: MSDC re changes to permitted development.

d) Report from Revised Neighbourhood Plan committee and plus actions/decisions required.

e) Any other planning matters:

(30 mins)

6.Reports

- a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.
- b) Village Organisations report including Street Fayre
- c) Suffolk County Council Highways event 17.5.19
- d) Annual Parish meeting 23.4.19
- e) Community Land Trust report.

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- f) Chairs report
- g) Questions to the Chair

(2 mins each)

7. Mendlesham Parish Council Financial matters

- a) To agree invoices for payment
- b) To confirm Asset Register as at 31.3.19
- c) To agree requirements regarding inspection of assets 2019/2020.
- d) To approve Accounts and supporting notes for the year ending 31.3.19, including confirmation of allocated reserves.
- e) External Audit: To approve for External Auditors, PKF Littlejohn LLP, as at 31.3.19
Annual Governance Statement 2018/19
The Accounting Statement 2018/19
Explanation of Variances
Bank reconciliation statement
- f) To approve monitoring system for the year ending 31.3.20
- g) To appoint RFO for year ending 31.3.20
- h) To note Heelis & Lodge appointed as Internal Auditors for year ending 31.3.20
- i) To decide level of insurance cover and pay requested premium.
- j) Proposal to authorise the Woodland Officer to spend up to £250 until 31.3.20, on any items required for the Woodland.
- k) Proposal to authorise the Woodland Officer to instruct contractors with regard to pest control for 4 days work, cost approx. £60 per day.
- l) Proposal to allow Cllr Nunn, Cllr Exley, Brian Gardiner and John Downie (individually) to purchase items in respect of emergency playingfield or community centre repairs up to £100 as required.
- m) Proposal to authorise the Parish Clerk to authorise pest control work on Mendlesham Playingfields for 4 days work cost approx. £60 per day.
- n) To confirm CIL return as at 31.3.19 to MSDC.
- o) Any other financial matters.

(30 mins)

11. Any other business: matters of report and future agenda items.

(2mins)

Sharon Jones Parish Clerk 9.5.19