

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 6<sup>th</sup> March 2019**  
**Old School Room, Mendlesham**  
**Ordinary Meeting**  
**7.30pm**

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

**3. To approve the draft minutes** of the following meetings as a true and accurate record of that meeting:

- a) Ordinary Parish Council meeting 6.2.19 (5 mins)

**4.**

**Police report:** include report and discussion further to "County Lines" meeting (Cllrs Foster)  
**SCC/MSDC Cllr Stringer**  
**Public Forum**

(15 mins)

**5. Planning**

**a) Applications:**

**DC/19/00542 Land On, Mendlesham Road, Wetheringsett Cum Brockford:**

Planning application- Retention of change of use of agricultural land to site a domestic mobile home including a new vehicular access to the highway, gateways and fences.

**DC/19/00544 Land On, Mendlesham Road, Wetheringsett Cum Brockford:**

Planning application -change of use of agricultural land to breeding kennels and stationing of a mobile home for office use including a new vehicular access to the highway.

**DC/19/00545 Land On, Mendlesham Road, Wetheringsett Cum Brockford:**

Planning application – change of use of land for the siting of a static residential caravan and provision of hardstanding for up to three touring caravans.

**DC/19/00449 Land adjacent to Riverside Cottages, Mendlesham Green:**

Full planning application- erection of a 1no 3 bed house with an integral garage.

**b) Results:**

**DC/18/05545 Russells, Hobbies Lane, Mendlesham:** Planning application. Use of building as a dwelling. Grant

**DC/18/05244 Elms Farm, Old Station Road, Mendlesham:** Planning application erection of 1no dwelling. Garage and creation of vehicular access. Withdrawn

**DC/18/04362 The Stackyard Nursery, Old Station Road, Mendlesham:** Planning application- erection of 1no dwelling grant.

**DC/18/05437 Land at Hobbies Lane, Mendlesham** Discharge of conditions application for 0712/17 Condition 5 (Access Surface Treatment), Condition 6 (Surface Water Discharge Prevention Details), Condition 7 (Provision of Parking and Turning) and Condition 8 (Refuse Bins and Collection Areas)

**DC/19/00803 Sunnyside, 6 Front Street, Mendlesham** Discharge of conditions Application DC/18/04735 -Condition 3 (Door and Frame) and Condition 4 (Manufacturer's Details)

**c) Correspondence:**

**d) Report from Revised Neighbourhood Plan committee**

**e) Any other planning matters:**

(30 mins)

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**6.Reports**

- a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.
- b) Village Organisations report
- c) Chairs report
- d) Questions to the Chair

(2 mins each)

**7. Mendlesham Parish Council Financial matters**

- a) To agree invoices for payment
- b) To review management information and bank reconciliation as at 28<sup>th</sup> February 2019
- c) To confirm proposed transfers between ear marked reserves and general reserves.
- d) To agree proposed asset register as at 31.3.19
- e) To consider grant requests.
- f) To pay Clerk annual payment £150 for use of home as an office (mins 25.3.09 p805)
- g) To consider Governance questions and statements for the year ending 31.3.19 (FSO 1.5 Effectiveness of Internal Control (pc and charities)
- h) To note arrangements for Asset Inspection. Cllr Fletcher, Cllrs Foster and Clerk to undertake 13.3.19.
- i) Any other financial matters.

(30 mins)

**8. Election:**

- a) To note nomination process and election procedures. agree distribution of election flyer content
- b) To finalise arrangements for "drop in" for interested potential Cllrs 9<sup>th</sup> March.

(5 mins)

**9. Parish meeting:** To confirm arrangements for the Parish meeting 23<sup>rd</sup> April 2019. (5 mins)

**10. Any other business:** matters of report and future agenda items.

(2mins)

Sharon Jones Parish Clerk 27.2.19