

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 5<sup>th</sup> December 2018**  
**Old School Room, Mendlesham**  
**Ordinary Meeting**  
**7.30pm**

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

**3. To approve the draft minutes** of the following meetings as a true and accurate record of that meeting:

- a) Ordinary Parish Council meeting 7.11.18 (5 mins)

**4. SCC/MSDC Cllr Stringer**

**Police report**  
**Public Forum**

(5 mins)

**5. Report Mendlesham's Revised Neighbourhood Plan (Clerk)**

(5 mins)

**6. Traffic and HGV plan**

- a) Review the existing HGV arrangement and agree any actions (10 mins)
- b) Any other traffic actions required?

**7. Mendlesham Parish Infrastructure Investment Plan (PIIPS)**

- a) To commence draft plan (10 mins)

**8. Mendlesham's Woodland and grasscutting**

- a) To review Woodland volunteer work including grasscutting/footpath clearing
- b) To consider purchase of a power sycythe for woodland and rights of ways.
- c) Any other woodland/grasscutting matters (10 mins)

**9. Planning**

**a) Applications:**

**DC/18/05184 32 Old Market Street, Mendlesham:** Erection of a shed at rear of garden

**DC/18/04735 Sunnyside, 6 Front Street, Mendlesham:** Application for listed building consent-replacement of front door.

**b) Results:**

**DC/18/04336 Mendlesham Manor, Brockford Road, Mendlesham** full planning application - sub division of plot and change of use of existing stables and store to residential use and creation of new access. Grant

**DC/18/04456 Land North West of Mason Court (and South of Mendlesham Health Surgery) Chapel Road Mendlesham-** discharge of conditions application for 4242/16 - Condition 15 (Ecological Mitigation).

**c) Correspondence:**

Letter received re Green Space

**d) Any other planning matters**

(10 mins)

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**10. Reports**

- a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.
- b) Village Organisations report
- c) Report on Community Land Trust meeting (Cllr Exley)
- d) Election
- e) Chairs report
- f) Questions to the Chair

(2 mins each)

**11. Mendlesham Parish Council Financial matters**

- a) To agree invoices for payment
- b) To consider bank reconciliation report and management report as at 30.11.18
- c) To continue budget process for Mendlesham Parish Council for the year ending 31.3.20
- d) To consider tree cutting grant interim payment request from St Mary's PCC.
- e) To consider Mendlesham Green Burial Ground grasscutting grant request.
- f) Any other financial matters.

(20 mins)

**12. Playingfields:**

- a) To note ROSAP reports and any actions required.
- b) Any other playingfield matters

(10 mins)

**13. Web site:** to consider an encrypted connection @ £10 pa. (Cllr Davey)

( 5 mins)

**14. Licence over path at Mill Terrace:**

To sign (if available)

( 5 mins)

**15. Any other business:** matters of report and future agenda items.

(2mins)

Sharon Jones Parish Clerk 29.11.18