

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 3<sup>rd</sup> October 2018**  
**Old School Room, Mendlesham**  
**Ordinary Meeting**  
**7.30pm**

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

**3. To approve the draft minutes** of the following meetings as a true and accurate record of that meeting:

- a) Ordinary Parish Council meeting 5.9.18

**4. SCC/MSDC Cllr Stringer**

**Police report**  
**Public Forum**

(5 mins)

**5. Planning**

**a) Applications:**

**DC/18/03956 Land on Brockford Road, Mendlesham:** Planning application. Change of use of agricultural land to breeding kennels and stationing of a domestic mobile home including a new vehicular access to the highway.

**DC/18/03957 Land on Brockford Road, Mendlesham:** Planning application. Change of use of agricultural land to site a domestic mobile home including a new vehicular access to the highway.

**DC/18/04217 Ropers Farm Barn, Church Road, Mendlesham:** Tree in a Conservation Area notification. 30% reduction to tall ash tree overhanging property and main road.

**DC/18/04158 16 Old Market Street, Mendlesham:** Notification of works to trees in a Conservation Area- (T1) Fell 1 no small conifer, (T2) Hawthorn Crown reduce and re-shape

**DC/18/04322 1 Water Run Cottage, Hobbies Lane, Mendlesham:** Full planning application - siting of mobile home (retention of).

**b) Results:**

**DC/18/03697 Land adjacent to Willow House, Mill Road, Mendlesham :** Non Material Amendment for application DC/17/05716- Omit corner window to breakfast room on east and west elevations, second corner window to breakfast room south elevation and enlarge centre three light windows to breakfast room to 3M with 5 lights on south elevation. Approved.

**DC/18.00738 50 Old Market Street, Mendlesham.** Application for Listed Building Consent – removal of cement render, expanded metal and waterproof membrane to be refinished in lime over wood wool boarding to west side of door in front (south)elevation. Repairs to door and frame, Door step to be rebuilt, Re-opening of window aperture in gable end to provide four pane window. Replacement on a like for like basis of damaged barge and eaves boards throughout. Grant.

**c) Correspondence:**

**d) Any other planning matters**

(30 mins)

**6. Reports**

- a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.
- b) Village Organisations report
- c) Mendlesham's Revised Neighbourhood Plan
- d) Chairs report
- e) Questions to the Chair

(2 mins each)

**7. Mendlesham Parish Council Financial matters**

- a) To agree invoices for payment

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- b) To review management information and position at the bank to 30<sup>th</sup> September 2018.
- c) To note receipt of external auditors report for the year ending 31.3.18 and confirm any actions as required.
- d) To commence budget process for Mendlesham Parish Council for the year ending 31.3.20
- e) Any other financial matters. (20 mins)

**8. To approve amendment to general standing orders with effect from 3.10.18 further to NALC model amendments LO9-18-2018** (5 mins)

**9. To approve revised Safeguarding policy.** (5 mins)

**10. To confirm permanent continuation of the Mendlesham Green "green" area to encourage wildflowers** as existing arrangements ie closed for community use between March-July with a track providing access from the gate to the allotment areas to be maintained. (5 mins)

**11. Rights of way:**

- a) Report on meeting with SCC ROW officer and actions to date.
- b) To note correspondence from Mendlesham Walking Group and agree further actions.
- c) Volunteer working party -October Half term -to note any updates.
- d) Hobbies Lane. Mendlesham – to discuss maintenance works.
- e) Any other matters. (20 mins)

**12.Remembrance events 11.11.18**

- a) Battles over event – lighting of the Beacon – update
- b) Memorial tree(s): to note response from Mendlesham Primary School and agree way forward (5 mins)

**13. Mendlesham Health Centre:** To discuss additional signage. (5 mins)

**14. Any other business:** matters of report and future agenda items. (2mins)

Sharon Jones Parish Clerk 27.9.18