

**MENDLESHAM PARISH COUNCIL**  
**Wednesday 7<sup>th</sup> March 2018**  
**Old School Room, Mendlesham**  
**Ordinary Meeting**  
**7.30pm**

**AGENDA:**

**1. Welcome, apologies for absence and filming speech.**

**2. To note Declarations of Interest:**

- a) To note Councillor's declarations of interest in any of the following agenda items.
- b) To agree any dispensations with regard to declarations of interest.

**3. Minutes:** To approve the following minutes as a true record of the meeting:

- a) Ordinary Parish Council Meeting 7<sup>th</sup> February 2018 (5 mins)

**4. Police report**

**SCC/MSDC Cllr Stinger**

**Public Forum**

(10mins)

**5. Planning:**

**a) Applications:**

**DC/18/00545 56 Ducksen Road, Mendlesham:** outline planning application ( All matters reserved)- erection of a semi-detached two storey dwelling and formation of parking area and new vehicular access.

**DC/18/00417 Fleece Cottages, 67 Front Street, Mendlesham:** Notification of works to trees in a Conservation Area -(T1) Norway Maple- Fell.

**DC/18/00633 Latin Hall, Brockford Road, Mendlesham:** Application under section 73 of the Town and Country Planning Act -Erection of 2 no dwellings including associated works without compliance with Condition 5 (Landscaping) of planning permission 3084/16 .

**b) Results:**

**4242/16 Land to North West Of, Mason Court ( Known as Old Engine Meadow)**

**Mendlesham:** Application for outline planning permission ( include access only) for the erection of 28 dwellings. Grant

**c) Correspondence:**

**d) Report re Neighbourhood Plan** (Cllr Exley and Mr Moore)

**e) To confirm appointment of Jonathan Crane, Place to undertake a scoping report ( est £500) and if required SEA Environmental report est £5,000 to be funded by Cllr Stringer's Locality Grant.**

**f) Any other planning matters**

(20 mins)

**6. Reports**

a) Clerks report & delegated decisions: Actions taken from last meeting and correspondence received since last meeting.

b) Village organisations report:

d) Chairs report

f) Questions to the Chair

(2 mins each)

**7. Mendlesham Parish Council Financial matters**

a) To agree invoices for payment

b) To review management information and position at bank.

c) To confirm proposed transfers between ear marked reserves and general reserves.

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- d) To agree proposed asset register as at 31.3.18.
- e) To consider grant requests.
- f) To pay Clerk annual payment £150 for use of home as an office. ( mins 25.3.09 p805).
- h) To note current salaries.
- i) To consider Governance questions and statements for the year ending 31.3.18 ( FSO 1.5 Effectiveness of Internal Control )
- j) To note arrangements for Asset Inspection.
- k) To agree any actions further to quote for gate entrance to Mendlesham Playingfields.
- l) Any other financial matters.

(30mins)

**8. To confirm amendments to General and Financial Standing Orders with effect from 1.4.18.**

(5 mins)

**9. Speed Device Project .**

- a) Report re speed device project
- b) To agree to enter into Memorandum of Understanding with Suffolk County Council for the project.

(5 mins)

**10. Data Protection:**

- a) Report
- b) To agree contract with Local Council Advisory Service

(5 mins)

**11. Playingfields:**

- a) To discuss and agree hire terms for Mendlesham Community Cricket Match.
- b) To agree Playingfield hire agreement, (excluding Mendlesham Football Club).
- c) Any other playingfield.

(5 mins)

**12. CIL:**

- a) Report ( Cllr Exley)
- b) To review consultation responses.
- c) To commence Mendlesham Community Infrastructure Investment Plan ( PIIP) ( 10 mins)

In camera: members of the public will be asked to leave due to the commercial and confidential nature of the following agenda item.

**13. To discuss licence over Parish Council owned land for a new resident**

(5 mins)

**14. Any other business:** matters of report and future agenda items.

(2mins)

Sharon Jones Parish Clerk 2.3.18