

HEELIS&LODGE

Local Council Services • Internal Audit

Independent Examiner's Report for Mendlesham Community Centre **1st April 2023 to 31st March 2024**

Registered Charity No: 304795

Income: £8,966.98 Expenditure: £1,003.01 EMR £737.47 Gen Reserves: £41,583.73

Income and expenditure audit trails were examined. A transfer between the TSB Current and Savings accounts of £8,000 has been incorrectly treated as Income and Expenditure. The accounts system should be amended accordingly. A clear referencing system is in place and a detailed breakdown of income is recorded. Good records are kept and the expenditure is supported by appropriate referenced paperwork.

Bank reconciliations and Financial Management reports are presented to Trustees on a regular basis. The Bank reconciliation for the 31st March 2024 reported a Bank Statement balance of £5,790.07 in TSB Current and £36,531.13 in TSB Savings.

At the Annual General Meeting held on 17^h May 2023 (Ref: 4f) the bank signatures were confirmed. The meeting also agreed (Ref: 9A & 10A) to instruct solicitors to merge the Charity with Mendlesham Memorial Playingfields Charity (Registered Charity No: 304794) and to sell the Mendlesham Community Centre subject to Suffolk County Council covering the legal costs.

The Annual Return as of the 31st March 2023 was received by the Charity Commission on 2nd January 2024.

A Trust Deed and asset register are in place. Insurance is also in place with Mendlesham Parish Council, which includes Fidelity cover up to £250,000.

There were no matters which give cause to believe that in, any material respect, the Trustees have not met the requirements of the Charity Act 1993.



Dave Crimmin PSLCC

25th May 2024

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