

Mendlesham Community Centre Charity
(reg no 304795)
Annual General Meeting
Wednesday 15th May 2019
Old School Room, Mendlesham
7.15pm,
AGENDA

- 1. Welcome, apologies for absence and filming statement.**
- 2. Declarations of interest:**
 - a) To note Councillor's declarations of interest in any of the following agenda items.
 - b) To agree any dispensations with regard to declarations of interest.
- 3. To note minutes of Annual General Meeting held on 16th May 2018 were approved at the Mendlesham Parish Council meeting of 6.6.18.
To approve minutes of Ordinary Meeting of 17th April 2019.**
- 4. Annual Reports:**
 - a) Chair's report:
 - b) Financial report, to include accounts for the year ending 31.3.19 and inventory completed 30.3.19.
 - c) Booking Secretary's report:
- 5. Public Forum**
- 6. Reports:**
 - a) Clerks report
 - b) Chairs report
 - c) Questions for the chairperson.
 - d) Any other reports.
- 7. To agree payment of invoices**
- 8. To agree bank signatories.**
- 9. Storage:**
 - a) Report re inspection (Cllrs Davey and Orton)
 - b) Proposals following inspection (Cllrs Davey and Orton)
- 10. To note timing/format of charity meetings.**
- 11. Any other business.**

Sharon Jones 9.5.19