

Mendlesham Community Centre Charity
(reg no 304795)
Annual General Meeting
Wednesday 11th May 2022
(After preceding Mendlesham Annual Parish Council meeting) no earlier than
7.10pm)
Old School Room, Mendlesham

Members of the public may submit comments on any item on the agenda via email to the Clerk: or letter to Honeysuckle, Hockey Hill, Wetheringsett IP14 5PL, to be received by noon Wednesday 11th May 2022. Any individual submitting comments should ensure that their name, address and contact details are included in their communication and should note that anonymous submissions will not be accepted. It should also be noted that answers to any submissions may not be forthcoming during the meeting itself.

The Council, members of the public and press may record/film/photograph or broadcast this meeting when the public and press are not lawfully excluded. The minutes of the meeting will be published, once approved, as usual via <https://mendlesham.suffolk.cloud/>

AGENDA

- 1. Welcome, apologies for absence and filming statement.**
- 2. Declarations of interest:**
 - a) To note Councillor's declarations of interest in any of the following agenda items.
 - b) To agree any dispensations with regard to declarations of interest.
- 3. Minutes:** To note minutes of Annual General Meeting held on 5th May 2021 were approved at the Charity meeting of 9.6.21.
To approve minutes of Ordinary Meeting of 9th March 2022.
- 4. Annual Reports:**
 - a) Chair's report:
 - b) Financial report, to include accounts for the year ending 31.3.22 noting inventory requirement has been suspended due to anticipated sale
 - c) To note insurance arrangements
 - d) To note all direct debits and standing orders have been cancelled pending sale.
 - e) To confirm payment of invoices where required online in accordance with Mendlesham Parish Council financial standing orders and agreed Process.
 - f) To agree bank signatories.
- 5. Public Forum**
- 6. Monthly Reports:**
 - a) Clerks report
 - b) Any other reports.
 - c) Chairs report
 - d) Questions for the chairperson.
- 7. Hire arrangements, sale and new build.**
 - a) Report (Chair and Clerk)
 - b) To confirm Mr Woodley and SCC/MSDC Cllr Stringer are members of the working parties or advisory committees (if required) with regard to the new build

project.

c) To agree any actions as required.

8. Changing Rooms: to note complaint to John Milton Academy Trust and agree any actions as required.

9. To note timing/format of charity meetings.

10. Any other business.

Sharon Jones 4.5.22